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**ISLAND COUNTY COMMISSIONERS' WORK SESSION SCHEDULE
DECEMBER**

**REGULAR WORK SESSION
1st WEDNESDAY, DECEMBER 2, 2009**

9:00 a.m. Public Works
10:30 a.m. Planning & Community Development

NOON BREAK

1:00 p.m. Health Department
1:45 p.m. Human Services
2:00 p.m. General Services Administration
2:15 p.m. Law & Justice
2:30 p.m. Budget Director
3:00 p.m. Chairman's Agenda:

Juniper Beach Water Association concerns

The Board of County Commissioners meets in Work Session routinely on the first three Wednesdays of each month (unless otherwise scheduled). Work Sessions are held in the Annex Building, Commissioners' Hearing Room, #B102, 1 NE 6th Street, Coupeville, Wa.

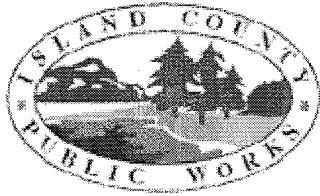
Work sessions are public meetings which provide an opportunity in an informal workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time also is used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Session before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

Times for each department are approximate. Due to time constraints, a time slot scheduled for a specific department may be revised (earlier or later) as the Work Session progresses. Because of the workshop format and time sensitivity of certain items, topics may be discussed that are not included on a department's agenda.

Persons requiring auxiliary aids/services should call Island County Human Resources at 360 – 679-7372, 629-4522 Ext. 7372, or 321-5111 Ext. 7372 – at least 24 hours prior to the meeting.

BOCC:pd

cc: Elected Officials
Appointed Department Heads
Press



**ISLAND COUNTY PUBLIC WORKS
COMMISSIONERS AGENDA
~ WORK SESSION ~
December 2, 2009 @ 9:00 a.m.**

*Bill Oakes, Director/County Engineer
Steven P. Marx, Assistant Director
Randall C. Brackett, Assistant County Engineer*

County Commissioners: *John Dean, Chairman
Helen Price-Johnson, Member
Angie Homola, Member*

Staff: *Pam Dill*

Public Works Staff Present:

Others Present:

I. Solid Waste

A. Subject: **Yard Waste Composting Services Contract for Camano Island**
Attachments: Memorandum
Proposed Action: Discussion –
Action:

II. Roads

A. Subject: **Weekday Closure of Simonson Place & Cavalero County Park: Nov. 30 –
Dec. 18, 2009; WO 94 Simonson Place Roadway Improvements**
Attachments: None – Discussion Only
Proposed Action: Discussion –
Action:

III. Public Works

A. Subject: **Bid Award Recommendation – CV Solid Waste Transfer Station Expansion**
Attachments: None – Discussion Only
Proposed Action: Discussion –
Action:

B. Subject: **DD No. 1 Letter Response**
Attachments: Spot Check Elevations
Proposed Action: Discussion –
Action:

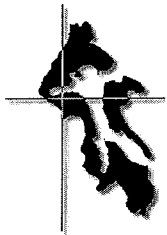
IV. Parks

A. Subject: **Deer Lake/Lot 40 Donation to County Parks**
Attachments: Briefing Memo, Account Summary Snapshot & Photos
Proposed Action: Discussion –
Action:

B. Subject: **Slip Rental Fee Increase & Boat Launch Fee**
Attachments: Briefing Request Memo
Proposed Action: Discussion –
Action:

V. Surface Water

B. Subject: **KPG – Supplemental Agreement No. 4**
Attachments: Supplemental Agreement No. 4
Proposed Action: Discussion –
Action:



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

COMMISSIONERS AGENDA

- Work Session -

December 2, 2009 @ 11:00 p.m.

Continued discussion:

Land Use & Building Permit Fee Schedules

Continued discussion:

2010 – 2012 Planning Commission Docket:

Review of Resolution in the matter of Planning & Community Development proceeding with simultaneous updates to the Shoreline Master Program and the Fish & Wildlife update.

Continued discussion:

Open Timber tax classification program and process:

Planning staff will answer questions regarding Open Timber applications and the process. There are currently three applications pending.

ISLAND COUNTY HEALTH DEPARTMENT

M E M O R A N D U M

November 24, 2009

**TO: John Dean, Chairman
Board of County Commissioners**

**FROM: Keith Higman
Health Services Director**

SUBJ: Health Department Work Session – Wednesday, December 2, 2009

Administration

1. Subject: H1N1 Influenza
Description: Situation update
Attachment: No
Proposed Action: No action required, informational only

Environmental Health

2. Subject: Environmental Health Fee Schedule
Description: Proposed changes
Attachment: Yes
Proposed Action: Approval to move forward to 12/21/09 Board of Health

Community and Family Health

3. Subject: Community & Family Health Fee Schedule
Description: Proposed changes
Attachment: Yes
Proposed Action: Approval to move forward to 12/21/09 Board of Health
4. Subject: Contract with Christopher Spitters M.D. – 2010 Medical Service Consultation
Description: Contract No. HD-14-09 – Contract to provide professional TB consultation.
Attachment: Yes
Proposed Action: Approval to move forward, following legal & risk review, for signature.

Assessment

5. Subject: Contract with National Association of County & City Officials (NACCHO) – ACHIEVE
(Action Communities for Health Innovation & Environmental Change)
Description: Contract No. 2009-110506 – To enable local communities to implement a community action plan to address chronic disease risk factors.
Attachment: Yes
Proposed Action: Approval to move forward, following legal & risk review, for signature.

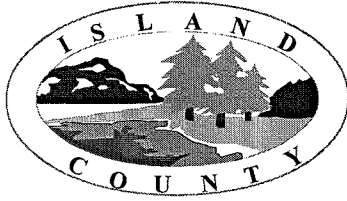
HUMAN SERVICES
Work Session Agenda
December 2, 2009

Administration:

1. Subject: Out-of-State Travel
Description: Approve Memo to send a school based mental health counselor to a "Mean Girls II" seminar in Vancouver, BC
Attachment: Yes
Proposed Action: Approval to move forward for BICC signature.

Mental Health

2. Subject: North Sound Mental Health Administration Contract
Description: Contract #NSMHA-ISLNAD-ADMIN-2010 - \$51,318
Attachment: Yes
Proposed Action: Approval to move forward for BICC signature.



ISLAND COUNTY
GENERAL SERVICES ADMINISTRATION

Betty J. Kemp, Director x7378

GSA WORK SESSION AGENDA
Dec 2, 2009

CONSERVATION FUTURES

- Subject: Cooperative Agreement-WCLT-Ebeys Phase 3 Project;
(RM-GSA-09-0407) Amount: \$106,500.00
- Description: Phase 3 of the conservation easements awarded in past CFF awards is moving forward. The Cooperative Agreement outlines the County and WCLT's responsibilities. Total project costs are more than \$1,345,000.00. The County's share is \$106,500.00.
- Attachment: Yes
- Proposed Action; Schedule agreement for approval at Monday Meeting
-
- Subject: WWRP Project Agreement-RCO-Ebeys Phase 3 Project
(RM-GSA-09-0406); Amount: \$672,500.00.
- Description: Phase 3 of the conservation easements awarded in past CFF awards is moving forward. The project agreement secures the RCO's funding for this project.
- Attachment: Yes
- Proposed Action: Schedule agreement for approval at Monday's Meeting.

PROPERTY MANAGEMENT- CONSERVATION FUTURES FUND

- Subject: Hieb Transaction Amendment
- Description: Hieb Property Camano Island, Seller's request to occupy until 1 June 2010.
- Proposed Action: Discussion

PUBLIC DEFENSE

- Subject: OPD Caseload Statistics
- Description: Caseload statistics 2008 & 2009 to present for primary contractor Thomas Pacher
- Attachment: Yes

ANIMAL CONTROL

- Subject: Everett Animal Control Contract
- Description: Interest by this agency to contract with Island County for services it can provide

MISC

Sheriff Mark C. Brown

Post Office Box 5000

Coupeville, WA 98239-5000

360-678-4422, 629-4523 x7310, 321-5113 x7310

Fax 360-679-7371 MarkB@co.island.wa.us

Island County Sheriff's Office

STAFF SESSION

December 2, 2009

SHERIFF

MPH Industries, Inc., Purchase Order #8877 in the amount of \$15,124.10 to purchase 7 Radars/State Contract, funds from Motor pool. RM-SHER-09-0453

DEM

Comprehensive Emergency Management Plan (CEMP) A complete revision is required every 4 years for State and FEMA approval.

BUDGET DIRECTOR
WEDNESDAY, DECEMBER 2, 2009
WORK SESSION

- (1) Subject: City of Oak Harbor letter re District Court Interlocal
Description: The City of Oak Harbor may re-consider its decision to leave District Court. The City asks the County forgo charging rent.
Attachment: Yes
Proposed Action: The Board consider the City's terms and direct staff accordingly. The City would requests a response by Friday Dec. 4
- (2) Subject: Interlocal Agreement with Freeland Water & Sewer District
Description: Interlocal Agreement to distribute \$2.5 million Rural County Economic Development Sales Tax Award
Attachment: Yes
Proposed Action: Discussion
- (3) Subject: Consider applicants for vacancies on boards/committees
- Island County Fair Association Board of Directors
 - Lodging Tax Advisory Committee representing a business subject to the tax
 - Conservation Futures Citizens Advisory Board